



**Autism Nova Scotia's Ben James Summer Camp  
Casual Camp Counsellor Position  
Job Description  
Casual/Substitute: Casual/ \$12.50hr**

The Ben James Autism Summer Camp is a recreation program for children and youth on the autism spectrum between the ages of 6-21 years. Each camper is supported with a 1:1 camper/counsellor ratio and activities are designed specifically with participants' needs and interests in mind.

- Position:** Casual Camp Counselor  
**Program:** Ben James Summer Camp  
**Time:** Casual/substitute (to fill in for main camp counsellors)  
**Term:** On call during: Monday, June 25<sup>th</sup>- Friday, August 24<sup>th</sup>  
**Location:** Chocolate Lake Recreation Centre, 14 Purcell's Cove Rd, Halifax  
**Accountability:** The Casual Camp Counsellor is accountable to the Camp Director.  
**Responsibility:** The Casual Camp Counsellor shall act as a guardian and facilitator for the child assigned to his/her care during camp hours. The Casual Camp Counsellor is responsible to ensure a safe, fun, active and enjoyable recreational day camp experience for the children in the camp program.

**General Duties:**

Casual Camp Counsellor is responsible for the following:

- To adhere to all policies and procedures including those identified in the Policies and Procedures Manual and the Staff Manual.
- Ensure all campers are treated with dignity and respect.
- Ensure the health and safety needs of each camper are met at all times.
- Never leave a camper unattended in the camp or community and to be able to account for a camper's whereabouts at all times.
- To ensure camp facilities are cleaned up and in order.
- Other duties as required.

**Qualifications:**

- Knowledge and experience working with individuals autism
- Good communication skills (written and oral)
- Able to work independently
- Strong organizational skills
- Able to lift up to 50 pounds
- Able to be on their feet for long periods of time at summer camp. Including running and strenuous activity

- Up to date First Aid certification
- Up to date NVCI certification
- Criminal record check with vulnerable sector check
- Child abuse check

**Please submit your cover letter and resume to:**

Yevonne Le Lacheur, Program Director

**Email:** [programs@autismns.ca](mailto:programs@autismns.ca)