



**Autism Nova Scotia's
Community Inclusion Facilitator
Job Description
Contract; Part-Time (15 hrs/wk)- One Year Term**

Position:	'Bridges to Success' Community Inclusion Facilitator
Department:	Social and Community Inclusion Programs
Time:	Part-Time 15 hrs/wk for 52 weeks Flexible schedule is required. Evenings and weekend availability are required.
Term:	One Year
Accountability:	The Community Inclusion Facilitator is accountable to the Program Supervisor. The Community Inclusion Facilitator shall act as the facilitator for the three Cohorts of Autism Nova Scotia's 'Bridges to Success'.

Bridges to Success is a weekly social program for young adults. The program focuses on life, recreation and social skill development that promotes community exploration and engagement. Bridges to Success is a collaborative and supportive program that works alongside current support staff.

General Duties:

- Facilitating Autism Nova Scotia's 'Bridges to Success' cohorts based on the 'Bridges to Success' curriculum;
- Support the Program Supervisor in 'Bridges to Success' curriculum, training, and resource revisions and/or development;
- Collect data, conduct assessments, and support the Program Supervisor with tasks that support the implementation of the program;
- Work collaboratively with support staff and participants to ensure that the program is meeting personalized goals;
- Support the Program Supervisor in the development of social skills activities and prepare any materials that may be required;
- Work alongside Program Supervisor to coordinate participant recruitment, advertising, applications, pre-screening, intakes, and participant inquiries;
- Assist with preparation, planning, and implementation of the program to enhance participants' experience and skills;
- On-going support and regular check-ins on participants and support staff after cohort ends;
- Run and facilitate autism training sessions for support staff entering the program;
- Weekly meetings with Bridges to Success team to discuss any concerns or goals throughout the program
- Attend weekly community sessions with clients and support staff in tier two of the program;
- Communicate with caregivers throughout the duration of the program to discuss any needs or concerns that come up;
- Other duties as required.



Education and Experience:

- Bachelor's degree in psychology, education, special education, or related field
- 2+ years experience working with individuals with autism
- 2+ years experience working in program development and facilitation

Skills

- Open mind and experience supporting diverse populations;
- Excellent oral and written communication skills;
- Strong program planning skills and experience;
- Calm, professional demeanor under pressure;
- Must exhibit strong professional judgment;
- Able to learn to collect data for purposes of program development;
- Able to implement interventions in natural settings and environments, such as the community
- Ability to form strong professional relationships with community partners, participants, support staff, and colleagues;
- Effective behavior management strategies should situations arise;
- Self-starter who can work independently but also work well with a team;
- Strong organizational skills, analytical skills and keen attention to detail;
- Can lift up to 50 pounds;
- Able to be on their feet for long periods of time. Including running and strenuous activity

Assets

- Familiarity in working with complex behavior
- First Aid certification / non-violent crisis intervention, or willingness to acquire;
- Access to a reliable vehicle and a valid NS driver's license;

Application Deadline: Thursday, August 22nd, 2019

Please submit cover letter and resume through indeed or directly to:

Yevonne Le Lacheur

Program Director Autism Nova Scotia

programs@autismns.ca